



REQUEST FOR PROPOSAL

BTE BREAKFAST WITH THE EXPERTS & BEFORE THE EVENT

Complete the following in its entirety:

1. Title of Your BTE

Keep in mind this must convey your topic to the membership as well as piquing interest of your intended audience.

2. The **Comprehensive** Description of Your Presentation

Keep in mind this will be the actual description advertised

3. Name the 3 major points your presentation will cover

4. Presenter's Bio

The following *must* be included in your biography: Name, Phone #, Email, AND the Background & Experience that makes you an Expert in this Topic

5. If you have previously presented this course, please complete the following:

Association/Group Presented To

Date of Presentation

Association/Group Presented To

Date of Presentation

6. Who is your target audience? (check all that apply)

- | | | |
|---|---|-------------------------------------|
| <input type="checkbox"/> Business Owners | <input type="checkbox"/> Office Personnel | |
| <input type="checkbox"/> Project Managers | <input type="checkbox"/> Accounting/Finance | |
| <input type="checkbox"/> Field Personnel | <input type="checkbox"/> Sales | |
| <input type="checkbox"/> Builder Members | <input type="checkbox"/> Associate Members | <input type="checkbox"/> Remodelers |

Fax or Email Completed RFP to BAGB

Fax: (617) 773-1660 ~ Attn: Colleen

Email: colleen@bagb.org